



# Exemplary Volunteer Award Nomination Application

## I. AWARD OVERVIEW

### Purpose & Significance:

The **Exemplary Volunteer Award** recognizes volunteers whose dedication, skill, and selfless service keep our Ukrainian Canadian community in Alberta strong, vibrant, and active. This award honours individuals who consistently contribute to their organizations and the community by giving their time, effort, and expertise.

### Key Points:

- **Community Impact:** Acknowledges volunteers whose efforts lead to tangible improvements and support organizational sustainability.
- **Excellence in Volunteerism:** Recognizes a commitment to the project, exceptional organizational skills, reliability, and a positive, professional attitude.
- **Collaborative Spirit:** Celebrates individuals who work for the greater good, share credit with others, and continuously learn and adapt.

## II. Award Criteria

Nominees should exemplify the following qualities:

- **Commitment to the Project:**  
Demonstrates dedication to achieving the goals of the organization or project.
- **Working for the Greater Good:**  
Prioritizes community benefit over personal interest.
- **Results Driven:**  
Achieves measurable outcomes that benefit the organization and community.
- **Passionate & Professional:**  
Maintains enthusiasm and a professional demeanor in all volunteer activities.
- **Teamwork & Shared Credit:**  
Collaborates effectively and acknowledges the contributions of others.
- **Adaptability & Learning:**  
Embraces new ideas, tackles challenges, and continually develops new skills.
- **Respect & Open-Mindedness:** Listens to others and works constructively within a team.
- **Reliability & Problem-Solving:** Fulfills commitments or, if challenges arise, devises effective solutions.
- **Transparency:**  
Operates without hidden agendas, with a positive and motivating outlook

### III. NOMINATION GUIDELINES

- **Submission Requirements:**

- A completed nomination form (Sections IV–VI of this document).
- A half-page synopsis (maximum 250 words) summarizing the nominee's achievements and contributions. This synopsis will be used for public relations purposes and featured in the Hetman Awards book.
- A high-quality digital photo of the nominee (close-up, 4" x 5").
- Supporting documents (a minimum of one letter of recommendation from an organization, along with media coverage, project reports, etc.), with a total limit of up to 10 pages.
- A completed consent form (available below in this application).

- **Important:**

- Nominations without the required synopsis and photo will not be considered.
- Letters of support from other Ukrainian Canadian organizations where the nominee has been active are encouraged.
- Please ensure that the nominee (or their family) has been informed of the nomination and has signed the consent form.
- **Digital Submissions:** If submitting electronically, attachments should be in PDF (preferred) or Microsoft Word format.

- **Confidentiality:**

All information submitted in this nomination will be kept confidential and used solely for evaluating candidates for the award and archival purposes.

- **Disclaimer:**

By submitting this nomination, you certify that all information provided is accurate and that you have obtained any necessary permissions from the nominee or their family. The Ukrainian Canadian Congress – Alberta Provincial Council reserves the right to verify the information provided and to contact the nominee for further clarification. You also consent to the use of the nominee's synopsis and photo for publicity purposes related to the awards.

**IV. NOMINATION FORM**

**Exemplary Volunteer Award**

**Nominee Information**

**Name of Nominee:**

**Address:**

**City / Postal Code:**

**Telephone Number(s):**

**Email Address:**

**Nomination Category:**

Exemplary Volunteer

**Nominator Information**

**Name of Nominator:**

**Name of Organization / Group:**

**Address:**

**City / Postal Code:**

**Telephone Number(s):**

**Email Address:**

**Date:** mm/dd/yy

**Signature:**

## **V. NOMINEE SYNOPSIS**

Provide a half-page synopsis (maximum 250 words) summarizing the nominee's key achievements and contributions. This synopsis will be used for public relations purposes and featured in the Hetman Awards book.

### **Nominee Synopsis:**

## **VI. REASON FOR NOMINATION**

Please provide an explanation for your nomination based on the nomination criteria. Do not exceed one page or 500 words.



## Ukrainian Canadian Congress – Alberta Provincial Council Exemplary Volunteer Award

### Nomination Consent Form

*This form must be completed and signed by both the nominee and the nominator.*

### Nominee Consent:

I,  (nominee's full name), consent to be nominated by

(nominator's full name) for the **Exemplary Volunteer Award** at the Hetman Awards Gala.

### Nominator Declaration:

I,  (nominator's full name), hereby declare that the information provided in the **Exemplary Volunteer Award Nomination Form** is true and correct to the best of my knowledge. I understand that any willful misrepresentation may result in the rejection of this nomination.

### Signatures:

Nominee Signature:	<input type="text"/>	Date:	<input type="text"/>
Nominator Signature:	<input type="text"/>	Date:	<input type="text"/>

## VII. SUPPORTING DOCUMENTS CHECKLIST

Please ensure that you include the following with your nomination:

- Completed Nomination Form (Section IV)
- Half-page Nominee Synopsis (Section V)
- Reason for Nomination (Section VI)
- Supporting Documents (maximum 10 pages total)
- Digital Color Photo (4" x 5") of the nominee
- Completed Consent Form

## VIII. SUBMISSION INSTRUCTIONS

Please submit your complete nomination package (including all supporting materials) using one of the methods below:

- **In Person / Mail:**

Ukrainian Canadian Congress - Alberta Provincial Council

#8, 8103 – 127 Avenue

Edmonton, AB T5C 1R9

- **Email:**

[awards@uccab.ca](mailto:awards@uccab.ca)

For any questions regarding the nomination process, please contact us using the above email address.