



Summer Student Employment Opportunity

Location: Edmonton (In-Office)

Full-Time: 35 hours per week

Contract Length: 8 weeks

Schedule: Monday to Friday, with occasional evenings and weekends

Work schedule, hours, and start date can be discussed and confirmed during the interview process.

About the Role:

The Ukrainian Canadian Congress – Alberta Provincial Council (UCC-APC) is seeking a creative, detail-oriented, and community-driven Summer Student (Communications, Events & Community Programs) to join our team. This role plays a pivotal part in amplifying the voice of our organization and strengthening relationships within the Ukrainian Canadian community.

The successful candidate will support a variety of community relations, marketing, communications, and fundraising activities. A key focus of this role will be to support UCC-APC staff and volunteers in the planning, promotion, and successful implementation of the Ukrainian Day Festival 2026.

Key Responsibilities:

- Support the promotional campaigns for community events, particularly the Ukrainian Day Festival 2026.
- Collaborate with committees and volunteers to ensure cohesive branding and messaging across all platforms.
- Support the Communications & Marketing team in compiling and managing digital resources for Ukrainian newcomers.
- Plan and coordinate various events and information sessions.
- Ensure accuracy and relevance of content across social media channels and the UCC-APC website.
- Build and maintain positive relationships with community stakeholders, sponsors, and media partners.
- Support the Volunteer Program, including recruitment, training, and task coordination.
- Other duties as assigned.



Qualifications:

- Experience working with community organizations and individuals.
- A keen understanding of the Ukrainian Canadian community, including locally.
- Excellent communication, customer service, and organizational skills.
- Ability to multitask and problem solve.
- Fluency in English and proficiency in Ukrainian are essential.
- Experience with social media platforms, content creation, and digital marketing tools.
- Ability to work independently and collaboratively with diverse teams.
- Passion for community engagement and cultural promotion.
- Must be between the ages of 15 and 30.
- Must be a Canadian citizen or permanent resident with a valid Social Insurance Number (SIN).

Why Join Us?

At UCC-APC, we are committed to enriching the lives of Ukrainian Canadians and supporting newcomers in their integration journey. This role offers an opportunity to contribute meaningfully to community-building efforts and cultural celebrations while working in a dynamic, supportive environment.

How to Apply:

Send your resume and cover letter to resumes@uccab.ca. In the subject line, include your Name and the words "Canada Summer Jobs". The job posting will close when suitable candidates are secured or by April 30, 2026.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.