



PROFESSIONAL ACHIEVEMENT NOMINATION

Applying for an Award

Thank you for considering nominating a professional for the Ukrainian Canadian Congress – Alberta Provincial Council’s (UCC-APC) new Professional Achievement Award. In their working roles, individuals often have an outsized impact on the Ukrainian community, and public acknowledgement of these professional initiatives is important to the future encouragement of such enterprising individuals. The UCC-APC is pleased to be the grantor and facilitator of this new community recognition award.

The following pages contain application guidelines for the:

Professional Achievement Award

The Professional Achievement Award is a new recognition category. The UCC-APC recognizes that many members within and beyond our community make substantial, positive impacts on Ukrainian issues through their professional work.

Doing our best and achieving success in our jobs are a natural part of any person’s career. This award is dedicated to those who go above and beyond their contracted employment responsibilities by directly and positively raising and supporting matters of importance to the Ukrainian community.

The Professional Achievement Award seeks to recognize individuals who have taken initiative to bring positive influence on Ukrainian matters, either beyond what is expected of them professionally, or in addition to it. These individuals demonstrate that a positive, successful image of Ukrainians can be achieved in the professional sphere, and not only in the traditional voluntary sector.

A Professional Achievement Award recipient may act in either a pro-active or re-active manner, depending on the goals they choose to achieve or challenges they are dedicated to resolving. Their unique exploit is in how they aid our community within their paid, contracted duties, but beyond the expectations of their employer.

To assist companies, organizations or individuals in identifying such unique professionals, UCC-APC considers the following actions as strong indicators of individuals who would be eligible for a Professional Achievement Award.

Through their professional work they assist in resolving some of the challenges faced by our community, such as:

- Providing support to Ukrainian education,
- Aiding immigrants and refugees,
- Adding a Ukrainian component to commercial or public endeavours,
- Impacting on Ukraine’s challenged independence or reform process,
- Strengthening the governance and financial viability of the volunteer sector,
- Acting as an ambassador of Ukrainian matters beyond volunteering,
- Professionally engaging with the wider community.

Specific examples of this work could include, but are not limited to:

- Strengthening the professional development and opportunities of Ukrainian youth;
- Directly aiding Ukraine in the many challenges that it faces;
- Introducing a significant Ukrainian component to cultural or commercial endeavours;
- Directly impacting upon government policy, resulting in a positive influence on our community or the broader community;
- Inspiring others to take a professional interest in Ukrainian matters;
- Helping build on the positive public image of Ukraine and Ukrainians;
- Initiating the creation or strengthening of a professional group that directly impacts on the commercial or cultural success of members of the Ukrainian community;
- Initiating the creation or strengthening of an academic centre or group that directly impacts on the teaching, research or publishing success of Ukrainian education.

All award recipients will be publicly honoured at the Annual Hetman Awards Gala. More information about the format of this year's celebration will follow.

Crafting Your Application

Please review the instructions carefully. The adjudicators of these applications are instructed to only base their decisions on the content of the information contained in the application. To ensure that your candidate has the strongest application possible, please include only factual information. While subjective or job-related statements such as "The candidate worked well with clients and regularly met their sales quota," are important in painting a picture of the professional level of the candidate, these qualities cannot form the foundation of the application. The examples provided should be as concrete as possible.



PROFESSIONAL ACHIEVEMENT AWARD - NOMINATION FORM

The UCC-APC Inaugural Professional Achievement Awards are dedicated to the celebration of enterprising professionals who, through their work, have impacted positively on the Ukrainian community.

The UCC-APC welcomes nominations from any company, organization or individual in Alberta. All award recipients will be publicly honoured at the Annual Hetman Awards Gala.

It is the responsibility of the nominating organization/group/individual to review and abide by the guidelines provided in this package. If the nomination package is not correctly submitted, or is incomplete, it will be assumed that the Nominee has not met the criteria.

Please note, nominees for the Professional Achievement Award should be those whose impact is in the professional sphere, beyond that of the Hetman Award or Exemplary Volunteer Award. Those awards have separate nomination forms.

Nominee (please print)

Name of Nominee

Nominee's Professional Title / Role

Name of Company / Institution / Organization

Address

City/ Postal Code

Telephone number(s)

Email

Nominator (please print)

Name of Nominator

Professional Title / Role of Nominator

Name of Company / Institution / Organization

Address

City/ Postal Code

Telephone number(s)

Email

*I hereby declare the information contained in this
Nomination to be true to the best of my knowledge.*

Signature of Nominator

Final Check List:

- Informed the Nominee (or family)
- Nomination Form
- Synopsis of Nomination (1/2 page)
- Written responses to criteria listed in selected category (max. 3 pages)
- Supporting documents (max. 10 pages and 2 audio/visual clips)
- Colour photo (close-up 4"x5"), preferably in a professional setting and in digital format

Please submit in person, mail or email to:

**Ukrainian Canadian Congress
Alberta Provincial Council**

#8, 8103 – 127 Avenue
Edmonton, AB T5C 1R9

Email: info@uccab.ca

Nomination Guidelines

1. Completed entries must be ***received by due date listed on the UCC-APC website at www.uccab.ca*** Late entries will not be accepted.
2. All nominations must include the nomination form, complete with a **half page synopsis** of the nomination and a **photo of the nominee** (4"x5"), preferably in electronic format, which may be used for public relations purposes. Photos that include an element of the nominee's professional work are encouraged (ex. uniform, official work photo, etc.). The synopsis and the photo will be printed in the Hetman Awards brochure for the nominee awards banquet. Nominations without the synopsis and the photo will not be considered.
3. The criteria listed under each category must be numbered and addressed separately in written form. Entries will be judged on the information provided. Therefore, the written responses should contain complete, clear, concise answers to criteria. Written responses should be no more than three pages (12-point font with 1-inch margins) in length.
4. Supporting documents are accepted; but should only enhance the narrative. No more than 10 pages of supporting documents and two audio/visual clips are allowed. Letters of support from professional groups, Ukrainian and Ukrainian-Canadian organizations, or individuals directly impacted by the Nominee will also be accepted. These must be presented with the completed application.

Selection Process

The Professional Achievement Awards Committee will make final selections for each award from among all Nominations received at the UCC-APC office. Up to 2 individuals may be recognized in this category. All categories will be awarded based on the information provided. Therefore, a comprehensive nomination is essential.

Decisions of the UCC-APC Professional Achievement Awards Committee are final.

If, in the judgment of the Selection Committee, there is insufficient information presented within the nomination package to reasonably adjudicate, it will be assumed that the Nominee has not met the criteria. The nominee will be informed of this and encouraged to again apply in the next year with an improved nomination package. If no Nominees meet the criteria in this category, an award may not be given.



It is the responsibility of the Nominating company, organization, group, or individual to inform and receive consent of the Nominee for their nomination.

The Nominating company, organization, group, or individual are encouraged to provide event tickets for colleagues and host their Award recipients.

The Professional Achievement Award Selection Committee that adjudicates the nominations is comprised of individuals who have achieved a high level of impact on the Ukrainian community through their professional work.

*****Important:** The Professional Achievement Award is unique among the UCC-APC awards in that the committee *will* accept nominations that are enhanced with resumes, news articles or appearances, company reports, etc. in addition to concise responses to the criteria outlines in each category. Letters of recommendation are accepted; but must be included with the original submission at the time of the application.

Should the application not meet the guidelines and/or the check boxes are not completed, the application will be returned to the nominator with an explanation as to the reason.

Specific examples of this work could include, but are not limited to:

- Strengthening the professional development and opportunities of Ukrainian youth.
- Directly aiding Ukrainians in the many challenges that they face.
- Introducing a significant Ukrainian component to cultural or commercial endeavours.
- Directly impacting upon government policy, resulting in a positive influence on our community or the broader community.
- Inspiring others to take a professional interest in Ukrainian matters.
- Helping build on the positive public image of Ukraine and Ukrainians.
- Initiating the creation or strengthening of a professional group that directly impact on the commercial or cultural success of members of the Ukrainian community.
- Initiating the creation or strengthening of an academic centre or group that directly impacts on the teaching, research or publishing success of Ukrainian education.

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***Thank you for your interest in the UCC-APC
Professional Achievement Award***

Category: Professional Achievement Award

Individuals nominated in this category must demonstrate:

- *A vision and desire to make a positive impact;*
- *The fact that their Ukrainian-related initiative goes beyond the regular expectations of their job position;*
- *Made a considerable, direct and positive impact on Ukrainians and/or the Ukrainian Canadian community in Alberta and/or around the world.*

Please attach detailed written responses to the following questions listing your Nominee's specific achievements (not to exceed 3 pages). Your responses should correspond to the numbers listed below. Supporting documents may be included (see Nomination Guidelines).

If the Nominee has more than one initiative for which they deserve recognition, please use the format below for each. Group your answers as they relate to each initiative.

1. Describe the roles and responsibilities of the Nominee with respect to their professional activities.

Examples:

<i>Professional Title:</i>	Vice President – Human Resources
<i>Company/Organization:</i>	Michelin Aviation Technologies Inc.
<i>Role of Regular Job Position:</i>	Provision of human resources support and administration
<i>Ukrainian-Related Initiative:</i>	Temporary foreign workers from Ukraine initiative
<i>Dates of Ukrainian Initiative:</i>	2017 - Present

Outcome/community impact:

The nominee initiated a Ukraine-based hiring initiative under Canada's Temporary Foreign Worker Program. As part of their normal duties, the nominee aided in finding homes, schools and spousal support for the employees and their families. But the nominee also went further, and helped the families connect with Ukrainian-Canadian and broader community life. This integration not only improved the success of the foreign worker program, it led to building a stronger local Ukrainian community with motivated new members. The initiative has also led to a sharing of professional experience which the workers were able to take home with them. This led to impacts far beyond those expected and started a regular subcontracting of skilled tasks and initiated import and export trade with the Sokil Aviation Company in Ukraine.

<i>Professional Title:</i>	Museum Curator
<i>Company/Organization:</i>	Linkberg Town Museum
<i>Role of Regular Job Position:</i>	Curator and administrator of local museum
<i>Ukrainian-Related Initiative:</i>	Initiated set-piece exhibit on early Ukrainian pioneers in the region
<i>Dates of Ukrainian Initiative:</i>	2017 - 2018

Outcome/community impact:

The Linkberg Town Museum is our municipality's showpiece of local history. It portrays regional history from pre-historic times, through the indigenous population, then European settlers, the railway, and up till the present time. But with funds limited and a museum staff consisting of only the nominee and volunteers, the museum often lacks the capacity to properly portray all important events and periods. One such overlooked focus was the story of early Ukrainian settlers to the area. They have a unique history which deserved to be told. The nominee took upon themselves to research and tell the story. Having successfully applied for a heritage grant, the nominee was able to hire a short-term researcher to collect information and artifacts. Then, with the remaining funds, the nominee created a permanent Ukrainian Settler exhibit. The interactive and modern exhibit has received high praise from visitors, especially descendants of these Ukrainian settlers, who happily learned so much more of their ancestral history.

<i>Professional Title:</i>	Paramedic, Ambulance Driver
<i>Company/Organization:</i>	Alberta Health Services
<i>Role of Regular Job Position:</i>	First responder in health emergencies
<i>Ukrainian-Related Initiative:</i>	Collecting medical supplies for first responders in Ukraine
<i>Dates of Ukrainian Initiative:</i>	2016 - 2018

Outcome/Community Impact:

The nominee led a campaign to collect over 1,800 pieces of medical and first aid equipment and supplies. These were sent to emergency services teams in Shakhta, Starhorod and Chereshnya, three rural municipalities in central Ukraine. Emergency services in these areas have been underfunded. Thanks to the new equipment, the municipalities now have more badly needed medical supplies, improved response times, and raised spirits among the Ukrainian first responders.

2. Provide examples of the enterprising qualities demonstrated by your Nominee. For examples: vision, courage, integrity, humility, strategic planning, focus, cooperation, respectfulness, open mindedness – or other qualities that you may have noted about the individual.
3. What new or innovative approaches and ideas were undertaken or initiated by your Nominee, which were not captured in the above information?
4. Describe how the nominee's initiative has impacted on their company or organization.
5. Please list any awards or special recognition the nominee may have received, both professional and in the voluntary sector.
6. Describe how your Nominee may have positively impacted or motivated others in the professional or community spheres.
7. List any significant participation of your Nominee in other local, national and/or international organizations. (Both in and outside the Ukrainian community)